

SAINIK SCHOOL SATARA

OFFLINE FORM FILLING METHOD

(OMR BASED APPLICATION FORM SALE – FROM 16 OCT TO 30 NOV 2017)

1. Purchase OMR based application form from School office on demand draft or by cash during working days between 0930 to 1300 hrs.
2. OMR based application form can be provided by **POST ONLY** on provision of
 - (i) Written request
 - (ii) Self addressed & Rs. 40/- postal stamped 10"x12" size clothbound envelope
 - (iii) Demand Draft (Rs. 400/- for General, OBC, SBC, VJ, NT and for others) (Rs. 250/- for SC and ST category)

THE SCHOOL WILL NOT BE RESPONSIBLE FOR NON-RECEIPT OF BLANK OMR BASED APPLICATION FORM TO CANDIDATE DUE TO WRONG ADDRESS OR POSTAL DELAY.

3. PRECAUTIONS FOR HANDLING OMR BASED APPLICATION FORM

- (a) Do not fold or crush the OMR sheet**
- (b) Do not pin or staple anything with OMR sheet**
- (c) Do not punch or tie the OMR sheet**
- (d) Ensure OMR sheet be clean, neat and should not get wet, dirty or oily**
- (e) Ensure that OMR sheet should not to be get torn or cut.**
- (f) Do not use whitener or pointing device to hide the marks on OMR sheet**
- (g) Do not write your name or anything other than the specific items of information asked for in the OMR application form at the space provided and also do not do any marking on OMR application form.**
- (h) Candidate should note that any omission / mistakes / discrepancy in encoding or filling of details of OMR application form may render the application form liable for rejection.**

Candidate should note that OMR application form is to be scanned through machine. Any violations of above mentioned para 3(a) to 3(h) may liable for rejection of OMR application and subsequently his candidature.

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4. **SEND / SUBMIT THROUGH BY HAND** the following documents on or before **05 December 2017** till 1700 hrs to office of Sainik School Satara : -

- (a) Completed OMR based application form
- (b) Photo attested bonafide certificate (signed & attested by the Principal / Headmaster where boy is presently studying).
- (c) SC and ST category candidates have to submit their certified Caste certificate
- (d) (i) Serving Defence personnel should submit their serving certificate.
(ii) Ex-servicemen should submit their copy of Discharge Certificate.
(iii) Serving personnel and Ex-servicemen should submit certified copy of daily part II order mentioning candidate's date of birth.
- (e) Two (02) self addressed and postal stamped (Rs 5/-) 9" x 4" size envelopes.**
- (f) Cash receipt in original (If you purchased OMR based application form from Sainik School Satara BY CASH)**